

Donations to ALP Victorian State Campaign:

1. Make a donation in your capacity either as:

- a. Australian citizen or Australian resident (residing in Australia holding a permanent visa or a special category visa); or
- b. Australian organisation or business as indicated by a registered ABN (if donating in the name of a business or entity).

2. Provide the following details to Victorian Labor on request (*and provide supporting evidence where requested*):

- a. If making a donation in your personal capacity:
 - i. Your full name;
 - ii. Your residential address;
 - iii. Your telephone number; and
 - iv. Your email address
- b. If making a donation on behalf of a business or entity:
 - i. The full name of the business or entity;
 - ii. The registered ABN of the business or entity;
 - iii. The full name of the representative of the business or entity;
 - iv. The telephone number of the representative of the business or entity; and
 - v. The email address of the representative of the business or entity.

3. Acknowledge that:

- a. The *Electoral Act 2002* (Vic) prohibits non-citizens from making political donations unless they are permanent residents. By attending this event and/or making any donation, you confirm and declare that you are an Australian citizen or permanent resident;
- b. A receipt will be issued to you/your organisation to identify the donation amount;
- c. For any donation of \$1,210 or greater, you understand that you/your organisation must disclose the donation to VEC Disclosures within 21 days of making the donation;
- d. There is a \$4,850 general cap on political donations from any one donor to Victorian Labor in an election period (typically the four years between regular State elections);
- e. You or your organisation may be fined if you do not comply with the disclosure requirement;
- f. If you or your organisation make a political donation that is prohibited by the *Electoral Act 2002* (Vic) and the recipient accepts the donation, it must be forfeited to the State;
- g. If you knowingly make a foreign donation, an anonymous donation of \$1,210 or more, or a donation above the \$4,850 general cap, you or your organisation may be fined up to 300 penalty units, imprisoned for up to two years, or (as an individual) both; and
- h. It is an offence to enter into or carry out a scheme with the aim of circumventing a law regarding political donations or disclosures under the *Electoral Act 2002*. The penalty for this offence is up to 10 years' imprisonment.

4. Ensure that donations can be reconciled by the VEC by:

- a. Providing receipting details that exactly match those supplied to the VEC during registration.